

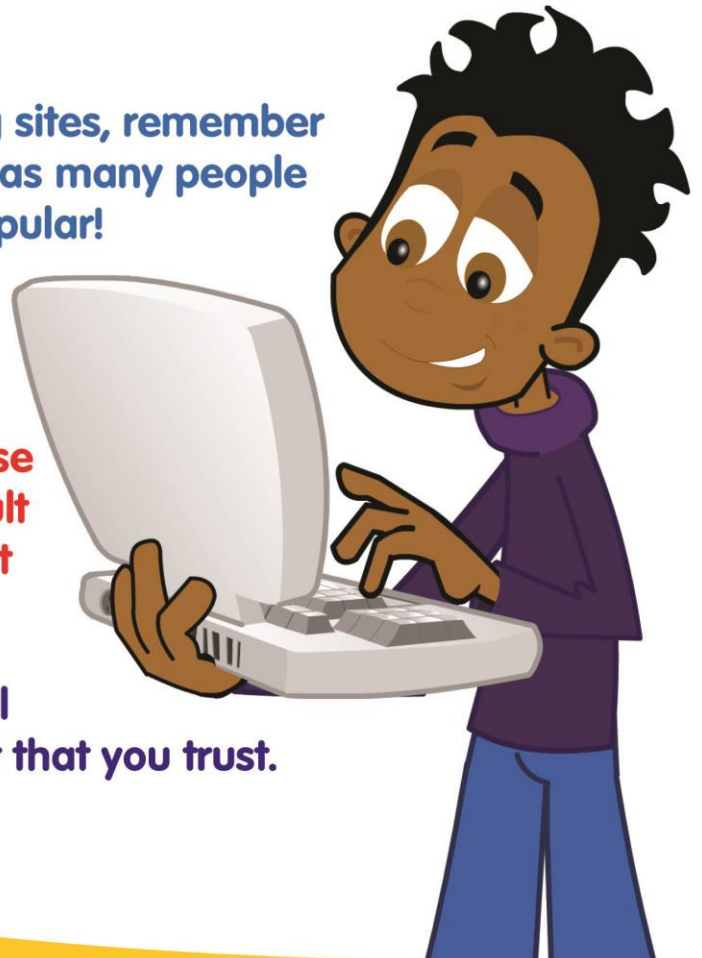
# ICT Information

September 2018-19



# Stay Safe Online

- 1 Keep your personal information safe
- 2 Protect your password
- 3 Remember that not everyone online is who they say they are
- 4 Never agree to meet up with anyone you have met online
- 5 Never open emails from people that you don't know
- 6 Check your privacy settings
- 7 If you use social networking sites, remember that it's not a game to add as many people as you can to look more popular!
- 8 Think carefully before uploading photos
- 9 Always ask permission to use the Internet and ask an adult which websites you can visit
- 10 If you see anything on the internet that makes you feel uncomfortable, tell an adult that you trust.



# Pupil ICT Acceptable Use Agreement / eSafety Rules



This charter for appropriate use of ICT is discussed in school. All children are reminded of the rules for acceptable use of ICT and eSafety when using computers and use ICT in a responsible way.

ICT including the internet, email and mobile technologies has become an important part of learning in our school. We expect all children to be safe and responsible when using any ICT.

I will only use ICT in school for school purposes.

- I will only use my class email address or my own school email address when emailing.
- I will only open email attachments from people I know, or who my teacher has approved.
- I will not tell other people my ICT passwords.
- I will only open/delete my own files.
- I will make sure that all ICT contact with other children and adults is responsible, polite and sensible.
- I will not deliberately look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will tell my teacher immediately.
- I will not give out my own details such as my name, phone number or home address. I will not arrange to meet someone unless this is part of a school project approved by my teacher and a responsible adult comes with me.
- I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe
- I will support the school approach to online safety and not deliberately upload or add any images, video, sounds or text that could upset any member of the school community
- I know that my use of ICT can be checked and that my parent/ carer contacted if a member of school staff is concerned about my eSafety.



## DISCOVER

Discover virtually anything online, from sports scores and the latest music to homework help...

### BUT...

make sure you check the information you find and tell an adult if you come across anything inappropriate.

## CHECK IT



## CREATE

Use the internet to create and publish your own blogs, websites and files...

### BUT...

keep yours and your friends' personal details, including pictures, private.

## KEEP PRIVATE



## CONNECT

Communicate with people worldwide via the internet...

### BUT...

remember, you are in control – you can block and report someone if you need to.

## BE CAREFUL



# Parent/Carer ICT Acceptable Use



New technologies have become integral to the lives of children and young people in today's society, both within schools and in their lives outside school. The internet and other digital information and communication technologies are powerful tools, which open up new opportunities for everyone. These technologies can stimulate discussion, promote creativity and stimulate awareness of context to promote effective learning.

Young people should have an entitlement to safe internet access at all times.

## **This Acceptable Use Policy is intended to ensure:**

- That young people will be responsible users and stay safe while using the internet and other communications technologies for educational, personal and recreational use.
- That school ICT systems and users are protected from accidental or deliberate misuse that could put the security of the systems and users at risk.
- That parents and carers are aware of the importance of e-safety and are involved in the education and guidance of young people with regard to their on-line behaviour.

**The school will try to ensure that students have good access to ICT to enhance their learning and will, in return expect them to agree to be responsible users.**

I know that I have discussed with my child the Pupil ICT Acceptable Use Agreement and will receive e-safety education to help them understand the importance of safe use of ICT – both in and out of school.

I understand that the school will take every reasonable precaution, including monitoring and filtering systems, to ensure that pupils will be safe when they use the internet and ICT systems. I also understand that the school cannot ultimately be held responsible for the nature and content of materials accessed on the internet and using mobile technologies.

I understand that my child's activity on the school ICT systems will be monitored and that the school will contact me if they have concerns about any possible breaches of the Acceptable Use Policy.

I will encourage my child to adopt safe use of the internet and digital technologies at home and will inform the school if I have concerns over my child's e-safety.

I will support the school approach to on-line safety and not deliberately upload or add any images, sounds or text that could upset or offend any member of the school community.

**If there is any reason why you do not wish to allow your child to use ICT in school please make an appointment to discuss this with the Pastoral Lead. Thank you.**

# Staying Safe Online

## eSafety @ Delce

E Safety is something that we all need to think about these days. Children are exposed to all manner of things whilst online and just like in the real world, we need to be aware of and consider carefully, our interactions in the digital world.

Technology can provide great rewards to those that learn to use it well. It's up to us to make sure that these benefits are received whilst, at the same time the risks are limited.

This page provides links to various resources and websites that can offer help and advice with dealing with the possible risks and dangers online and using the latest operating systems and devices.



### **BBC Own it**

Helping children to keep themselves safe online.  
Encourages children to 'be the boss'



### **UK Safer Internet**

This guide has been created to answer these questions and introduce some of the most popular devices. Highlighting the safety tools available and empowering parents with the knowledge that they need to support their children to use these technologies safely and responsibly.



### **Google**

Advice and tools to help protect yourself and your family online. Including information about Google SafeSearch, designed to screen sites that contain sexually explicit content and remove them from your search results. While no filter is 100% accurate, SafeSearch helps you avoid content you may prefer not to see or would rather your children did not stumble across.

Instructions for setting up Google Smarttools. Google's range of tools for protecting children on the web by filtering sites that may contain unsuitable material.



### **Think u Know**

The latest information on the sites you like to visit, mobiles and new technology. Find out what's good, what's not and what you can do about it. If you look after young people there's an area for you too – with resources you can use in the classroom, at home or just to get with it. Most importantly, there's also a place which anyone can use to report if they feel uncomfortable or worried about someone they are chatting to online. All the information here is brought to you by the team at the Child Exploitation and Online Protection (CEOP) Centre.



# Safer Internet – Useful Weblinks

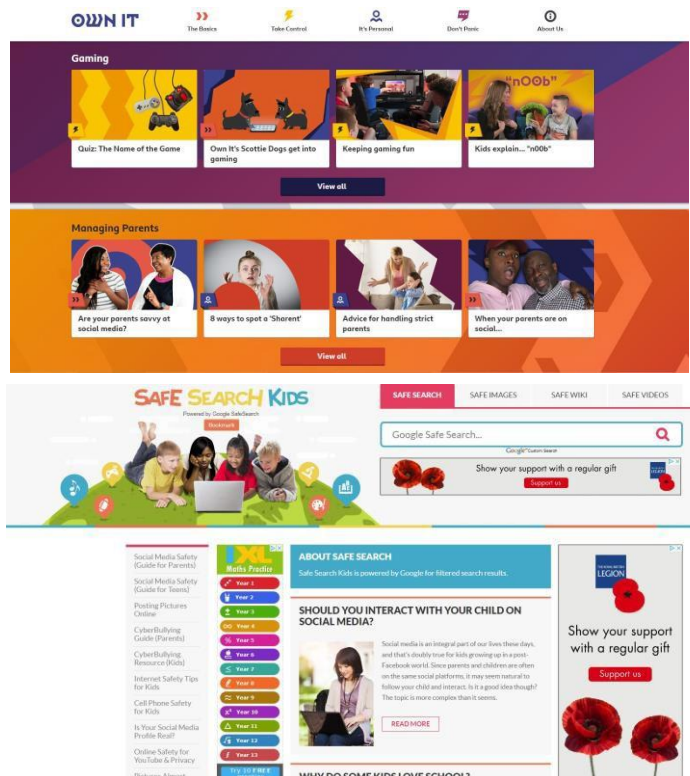
<https://www.bbc.com/ownit>

<https://www.saferinternet.org.uk/>

<https://www.safesearchkids.com/>

[https://www.thinkuknow.co.uk/8\\_10/](https://www.thinkuknow.co.uk/8_10/)

<https://www.youtube.com/yt/kids/>



Welcome to the UK Safer Internet Centre, where you can find online safety tips, advice and resources to help children and young people stay safe online.



Whilst they cannot guarantee that all content is appropriate, it is safer to use Youtube Kids compared to Youtube. The content is filtered to try and be appropriate for children. We would always recommend that you are aware of the videos your child is watching.

A world of learning and fun, made just for kids

We created YouTube Kids to make it safer and simpler for kids to explore the world through online video – from their favorite shows and music to learning how to build a model volcano (or make slime ;-), and everything in between. There's also a whole suite of parental controls, so you can tailor the experience to your family's needs.



**S****SAFE**

Keep safe by being careful not to give out personal information – such as your full name, email address, phone number, home address, photos or school name – to people you are chatting with online.

**M****MEETING**

Meeting someone you have only been in touch with online can be dangerous. Only do so with your parents' or carers' permission and even then only when they can be present.

**A****ACCEPTING**

Accepting emails, IM messages, or opening files, pictures or texts from people you don't know or trust can lead to problems – they may contain viruses or nasty messages!

**R****RELIABLE**

Information you find on the Internet may not be true, or someone online may be lying about who they are.

**T****TELL**

Tell your parent, carer or a trusted adult if someone or something makes you feel uncomfortable or worried, or if you or someone you know is being bullied online.

**THINK  
U  
KNOW**

You can report online abuse to the police at [www.thinkuknow.co.uk](http://www.thinkuknow.co.uk)



iCompute

## eSafety Algorithm

Don't accept messages, texts, pictures, files or emails from anyone you don't know

Keep information like names, photographs, addresses, phone numbers, schools and clubs private

**Be nice**  
Treat people online as you would like to be treated

Don't trust all information you find online

Not everything is true

Anyone can post anything

Never meet anyone in person you have met online without checking with a trusted adult

Tell a trusted adult if you feel worried, upset or uncomfortable online

