

Dear Parents and Carers,

RE: Remote Education

We are writing to provide you with an update regarding Remote Education. You may be aware that from 22nd October all schools must have a strong contingency plan in place for remote education.

Where a class, group or small number of pupils need to self-isolate or if there is a bubble collapse/local lockdown requiring pupils to remain at home, we will be offering immediate remote education so that pupils are given the support they need to master the curriculum and to make good progress.

How will we do this?

We will be uploading weekly home learning packs that are linked to our school plans. Should your child need to self-isolate, you will be able to log onto the school website and access this learning immediately. This will be found under the Home Learning tab within the year group folder.

In the event of a bubble collapse or school closure, the online learning packs will be accompanied by daily lessons that will be uploaded to Google Classrooms. You will receive a separate letter that gives further detail on how to access the Google Classroom along with your child's login details .

The daily lessons will be in the form of a PowerPoint and voice overs. The aim of this is to provide the children with explicit modelling and scaffolding of key concepts. The lessons will be in bite size chunks where key vocabulary and concepts are modelled for the children.

There will be three lessons per day, English, Maths, Phonics for EYFS/KS1 and Reading for KS2. These bite size lessons will be uploaded at the start of each day. This will be supplemented with one daily "Google Meet" to answer any questions the children have about the learning.

	Reception	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Q&A and feedback	11:30	12:00	12:30	1:00	1:30	2:00	2:30

The link to this live question and answer session will be posted in the stream section on your child's google classroom page and all you will need to do is click on the link to join the session.

Learning will be reviewed at the end of each day and parents will be able to upload work so that teachers can give specific feedback to children and the class.

In the event of any closure we will keep in touch with all families via phone calls, emails, tweets and video links. Families who require support with access to devices should contact the school office. We will also ask parents to contact school if you need support with learning or free school meals. Our Designated Safeguarding Leads are Mrs Webb, Mrs Tyler and Mrs Taylor. Please contact the school if you wish to speak to the Designated Safeguarding Lead.

Parent and Pupil Google Classrooms Code of Conduct

In order to create a safe environment for pupils and staff when taking part in Google Classroom conference sessions, the following considerations must be observed:

1. By accepting the Google Classroom invite and joining the meeting, with parental responsibility, you agree to the terms set out in this document.
2. Google Classroom is only to be accessed by a device in a communal family space.
3. It should ideally be supervised by an adult to deal with any technical difficulties.
4. Attendees should be dressed appropriately.
5. The meeting ID is to remain confidential and not be shared to anyone that it was not designated to.
6. Recording, photos or screenshots of the Google Classroom meeting are **not** allowed by participants or parents/carers.

7. Personal comments and opinions regarding the Google Classroom sessions **SHOULD NOT** be uploaded to any social media platforms – any concerns should be raised directly with the class teacher.
8. The Google Classroom will be recorded by the hosting teacher and stored in line with the school GDPR and ICT policy.
9. For participants some Google Classroom facilities will be disabled by the host teacher. This includes but is not limited to the screen record function, chat and screen share.
10. Lastly the same behaviour expectations that are set within a classroom apply to the Google Classroom meeting and the teacher retains the right to terminate a pupil's participation – **this includes the conduct of the adult supervising the session.**
11. Parents and carers need to conduct themselves in a professional manner throughout these sessions.

Lastly, we would like to thank you all for your continued support for our school.

If you do have any questions then please do contact the school office.

Yours sincerely,

Mrs K Taylor
Headteacher